

**COLTON WATER DISTRICT
APPLICATION FOR WATER SERVICE**

Applicant #1 Full Name (please print):

Applicant #2 Full Name (please print):

Service Address: ☐ **Own** ☐ **Rent**

Name on Bill (if different from applicant):

Billing Address (if different from service location):

Type of Service: ☐ **Residential** ☐ **Commercial**

Service Start Date:

Landlord/Property Owner Name (if applicable):

Mailing Address:

Email Address:

Phone Nbr:

Email Address:

Phone Nbr:

Preferred Billing Method:

☐ **Email** ☐ **USPS Mail**

Preferred Payment Method:

☐ **Online/Auto-Pay** ☐ **Mail** ☐ **In-person**

TERMS AND CONDITIONS:

1. Application and Approval

- The applicant must submit a completed "Application for Water Service" form, proof of ownership or authorization from the property owner, and any applicable fees (in-service fee and/or security deposit).
- The application will be reviewed by CWD staff. Notification of approval or required modifications will be provided within 15 days of submission.

2. Use of Service:

- Water service is provided solely for the applicant's domestic use and may not be resold or transferred without the city's permission.
- Changes in equipment or operations resulting in a large increase in water use must be reported to CWD by written notice with the nature of the change.
- Applicant must notify CWD with intent to move.
- Applicant understands that pressure reducing devices are the responsibility of the customer.
- CWD requires unobstructed access to the water meters at all times.
- If water availability is limited, the District may restrict water usage for non-domestic purposes.

3. Billing, Fees and Charges:

- **Connection Fee** – A non-refundable in-service fee of \$50 is required at the time of application submission. This fee covers the cost of connecting the property to the District's water system.
- **Monthly Billing** – Customers are billed on or around the 20th of the month. Payment is due the 15th of the subsequent month with the addition of a 5 day grace period. Late payments will incur an additional fee for \$5 or 5% of the outstanding balance due, whichever is greater will be applied.

- **Non-Payments** – Service will be disconnected for non-payment at 60 days. If the payment is not received, the water is shut-off and customer is notified with a gate tag. The customer is assessed \$50 for shut-off fee and late fees are recalculated based on current past due amount. To restore service, the outstanding balance, late fees and reconnection fee of \$50 must be paid in full.
- **Delinquent Accounts** –Oregon Revised Statutes (ORS) Chapter 264.320 specifically provides that water districts may place a lien on properties for unpaid charges.
- **Security Deposit** – A \$100 security deposit is required for new renters or for customers whose service was previously discontinued due to non-payment. The deposit may be refunded upon move-out, subject to account review and the settlement of any outstanding balances.
- **Non-Sufficient Funds (NSF)** –A \$35 fee will be applied for any returned check.

4. Ownership and Maintenance:

- CWD is responsible for maintaining the water main and the service line up to the meter.
- The property owner is responsible for maintaining the service line from the meter to the building, including all internal plumbing.

5. Dispute Resolution:

- Any disputes regarding the water service connection must be reported to CWD within 60 days of the issue arising.
- CWD will work with the applicant to resolve any disputes in a fair and timely manner. If a resolution cannot be reached, the matter may be escalated to the District’s Board of Commissioners for final determination.

6. Termination of Service:

- CWD reserves the right to terminate the water service for non-compliance with these terms and conditions, including non-payment of fees, unauthorized use or tampering, health and safety violations, failure to comply with emergency drought measures, construction or infrastructure issues, abandonment or vacant property, or transfer or sale of property without notice.
- If service is terminated, the applicant may be required to pay a reconnection fee of \$50 and any outstanding charges before the service will be restored.

ACKNOWLEDGMENT

I/we, the undersigned, hereby apply for a water service connection for the property located at the address on this application (shown above), within the boundaries of the Colton Water District (CWD). By signing below, I/we acknowledge that I/we have read, understood, and agree to comply with all applicable terms, conditions, and regulations set forth by the CWD. The applicant(s) agree to the following terms:

Charges	Amount	Amount Paid	Date Received
In-service Fee	\$50		
Security Deposit	\$100		
Water Rate: \$5.71/1,000 gallons \$31.22 base monthly rate for a 3/4" service			
Applicant #1 Signature:			Date:
Applicant #2 Signature:			
CWD Representative Signature:			Date: